

Chairperson John R. Clark
Vice-Chairperson Michael Parks
Parliamentarian Don Maxwell



Commissioners
Michael Beckendorf
John Bond
Helen Chavarria
Ralph Davila
Robert Horton
G.H. Jones

MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, SEPTEMBER 4, 2008
AT 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.*

1. CALL TO ORDER.

Chairperson Clark called the workshop meeting to order at 5:04 p.m.

Commission members present: Mr. Michael Beckendorf, Mr. Johnny Bond, Ms. Helen Chavarria, Mr. John Clark, Mr. Robert Horton, Mr. G.H. Jones, and Mr. Michael Parks.

Commission members absent: Mr. Ralph Davila and Mr. Don Maxwell.

Staff members present: Ms. Lindsey Guindi, Assistant Director of Development Services; Mr. Martin Zimmermann, Planning Administrator; Ms. Julie Fulgham, Project Planner; Mr. Randall Haynes, Staff Planner; Mr. Michael Gary, Assistant City Attorney; Mr. Dale Picha, Director of Traffic and Transportation; Mr. Paul Kaspar, City Engineer; and Ms. Kelli Hill, Planning Intern.

2. REVIEW AND DISCUSSION OF ANNEXATION LAW AND PROCEDURES AND DISCUSSION OF ISSUE EXAMPLES.

Commissioner Parks entered the room at 5:09 p.m.

Mr. Zimmermann and Mr. Gary gave a presentation to the Commission about annexation. Discussion ensued between staff members and the Commission about annexation.

3. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF SEPTEMBER 4, 2008.

Agenda items were reviewed. No action was taken.

4. FUTURE AGENDA ITEMS.

There were none.

5. STAFF ANNOUNCEMENTS.

Mr. Zimmermann stated that a workshop discussion of annexation issues would be continued during the next workshop meeting on September 18. He reminded that the Commission's next meeting after that would be on October 9 due to the American Planning Association's conference in Galveston October 1-4 which will be attended by staff and Commissioners Clark, Maxwell, and Parks.

Mr. Zimmermann also reminded the Commission that the Central Texas APA meeting and joint Planning & Zoning Commission meeting between Bryan and College Station will on October 17 from 11:00 – 1:30pm.

Mr. Zimmermann announced that he will be emailing Commissioners proposed dates for the next half-day training workshop/annual appreciation lunch.

Paul Kaspar introduced two new staff members to the Commission: Assistant City Engineer Mr. Barney Williams and Assistant City Engineer Mr. Olin Seago, Jr. Both Mr. Williams and Mr. Seago introduced themselves to the Commission.

6. ADJOURN.

Without objection, Chairperson Clark adjourned the meeting at 6:00 p.m.

These minutes were reviewed and approved by the City of Bryan Planning & Zoning Commission on the 18th day of **September, 2008**.

John R. Clark, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, Planning Administrator
and Secretary to the Planning and Zoning
Commission